

**SCHEDULE OF ACCEPTABLE FINE AND COSTS**

**BURLESON COUNTY JUSTICE COURTS**

**ALCOHOL BEVERAGE, COMMERCIAL LICENSE AND WEIGHT AND ANY OTHER  
OFFENSES NOT LISTED CONTACT THE OFFICE CIRCLED**

Revised 01/01/2020

**DO NOT CALL  
the JP Office until  
you have read  
this form.**

**SPEEDING**

1-9 mph over limit .....	\$225.00
10-14 mph over limit .....	\$250.00
15-19 mph over limit .....	\$275.00
20-24 mph over limit .....	\$320.00
25+ mph over limit .....	\$334.00

**Personal Checks  
NOT ACCEPTED**  
Credit Card  
Payment Available  
Contact the  
appropriate J.P. Office  
for payment  
information  
[co.burleson.tx.us](http://co.burleson.tx.us)

**OTHER TRAFFIC VIOLATIONS**

Driver License Violation .....	\$275.00-\$445.00
**No Liability Insurance - 1st Offense .....	\$425.00
Fail To Stop For School Bus Load/Unload .....	\$650.00
*Registration Violations .....	\$200.00
Safety Belt Violations .....	\$180.00
Open Container .....	\$320.00
All Other Violations .....	Contact Court

**\*\*\* A \$2.00 TRANSACTION FEE SHALL BE ADDED FOR EACH PAYMENT MADE.\*\*\***

Citations in a construction zone with **WORKERS PRESENT** will double the fine amount.

**ALL ACTION MUST BE TAKEN PRIOR TO THE APPEARANCE DATE ON YOUR CITATION:**

**\* If your vehicle registration has expired, you may renew your registration at your Tax Office within 10 days of your citation, and you must pay the Tax Office penalty fee required, then you must pay \$20 to have your registration case dismissed.**

**\*\* If you received a citation for a no proof of insurance, you must submit proof within 10 days that your driver's license or insurance were valid at the time the citation was issued to have your case dismissed with no penalty fee. A follow-up phone call will be made to verify insurance coverage.**

**\*\*\* A \$2.00 TRANSACTION FEE SHALL BE ADDED FOR EACH PAYMENT MADE.**

**REQUEST FOR DRIVING SAFETY COURSE**

1. Request must be made on or before the appearance date on your citation. This form is your written request.
2. Possess a valid Texas Driver License.
3. Enter a plea of Nolo Contendere or Guilty.
4. Read and sign the affidavit below in the presence of a notary. Affidavit **MUST BE NOTARIZED**.
5. Payment of \$144.00 plus a \$2.00 transaction fee **MUST** accompany request. No personal checks accepted.
6. **YOU MUST RECEIVE APPROVAL FROM THE COURT BEFORE TAKING CLASS.**
7. Provide proof of current insurance. (Within 90 days).
8. Provide certified copy of your driving record from the DPS. (Within 90 days) [www.dps.texas.gov](http://www.dps.texas.gov) DR Type 3A.
9. Must have Driving Safety Course Certificate of Completion filed with the Court within this 90 day period. (No Extension Granted)
10. You are not eligible for a DSC if you possess a Commercial Driver License; driving 25 mph or more over posted speed; or at a speed of 95 mph or more.

**SWORN AFFIDAVIT**

I hereby swear or affirm that I have **NOT** completed a Driving Safety Course in the twelve months proceeding this offense date for the purpose of ticket dismissal. I am not in the process of taking a Driving Safety Course under Article 45.0511, Code of Criminal Procedure, that is not yet reflected on my official Driving Record.

X \_\_\_\_\_ Date \_\_\_\_\_

Sworn to and Subscribed before me, the undersigned authority, on (date) \_\_\_\_\_, 20\_\_\_\_.

X(Notary) \_\_\_\_\_

**JUSTICE COURTS, BURLESON COUNTY, TEXAS**

**JAMES N. BALDWIN** J.P., Pct. #1  
 P.O. Box 136  
 Deanville, Texas 77852  
 (979) 535-4761  
 Fax# (979) 535-7344  
 jp1@burlesoncounty.org

**JOHNNY R. TOWSLEE**, J.P., Pct. #3  
 100 W. Buck St., Suite 101  
 Caldwell, Texas 77836  
 (979) 567-2301  
 Fax# (979) 567-0587  
 jp3clerk@burlesoncounty.org

**BILL ORSAK**, J.P., Pct. #2  
 P.O. Box 250  
 Snook, Texas 77878  
 (979) 272-3656  
 Fax# (979) 272-4501  
 jp2@burlesoncounty.org

**ROBERT URBANOSKY**, J.P., Pct. #4  
 16955 SH 36 South  
 Somerville, Texas 77879  
 (979) 596-1412  
 Fax# (979) 596-3795  
 jp4@burlesoncounty.org

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**Telephone Call Does Not Constitute Appearance**

This letter is furnished as a courtesy to you by the Justice Courts of Burleson County, to assist you in processing the charge(s) against you.

- PLEASE NOTE: The Judge cannot discuss the merits of a pending judicial proceeding prior to trial. This means the Judge cannot discuss your citation with you before the trial.**
- If you FAIL TO RESPOND to the charge(s) BY THE APPEARANCE DATE SHOWN ON THE CITATION, an additional charge may be filed against you for Violate Promise To Appear, warrants will be issued for your arrest, and you may be denied renewal of your driver's license.**
- If you wish to enter a plea of GUILTY OR NOLO CONTENDERE, please indicate in the proper space provided. Refer to the fine schedule to determine the total amount of fine(s) and costs acceptable by the Court. (These fines apply only to cases handled prior to court trial or judgment being entered.) RETURN A COPY OF THE CITATION AND THIS LETTER WITH YOUR REMITTANCE TO ASSURE PROPER CREDIT OR FOLLOW INSTRUCTIONS ONLINE.  
 \*\*\* A \$2.00 TRANSACTION FEE SHALL BE ADDED FOR EACH PAYMENT MADE. \*\*\***
- If this is a charge that can be dismissed by a Driving Safety Course and you wish to take the Driving Safety Course, advise the Court by checking #3 on this plea form. (See other side.) You will lose this right if you do not provide this request to take the course on this plea form on or before your appearance date. If you are mailing this request, send it certified return receipt.**
- If you wish to enter a plea of NOT GUILTY and desire a trial, advise the court by checking #4 or #5 on the Plea Form on or before the appearance date. You will be notified by the court when to appear for trial.**
- The court may provide an alternative to the full payment of any fine or costs assessed against you, if you are convicted of an offense and unable to pay the full amount.**

Plea Must be Made In Writing or In Person  
 On or Before Your Appearance Date Printed on Citation  
**JUVENILES 16 & UNDER MUST HAVE PARENT CONTACT COURT  
 TO SET AN APPEARANCE WITH THE JUDGE.  
 Telephone Call Does Not Constitute Appearance**

**PLEA FORM**

(Mail to the Justice Court marked above. Enclose your copy of the Citation with your reply.  
 Enclose a self addressed, stamped envelope if you would like a receipt.)

NAME (Print or type - as it appears on your driver's license)		Driver's License Number
Current Mailing Address	City/State/Zip	Telephone Number
Citation Number	Date of Citation	E-mail Address

Check One: (Any and all requests must be submitted in writing.)

- I hereby enter a plea of GUILTY and waive appearance for trial. Payment in the amount of the fine(s) is enclosed. (Make your remittance payable to the Justice Court indicated above.)
- I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. Payment in the amount of the fine(s) is enclosed. (Make your remittance payable to the Justice Court indicated above.)
- I hereby enter a plea of GUILTY or NOLO CONTENDERE and request a Driver Safety Course. (IF ELIGIBLE) See reverse side for instructions.
- I hereby enter a plea of NOT GUILTY and waive my right to a jury trial and request trial by JUDGE (Bench Trial). I understand the Court will notify me by mail of my trial date. You must advise the court of any changes in address.
- I hereby enter a plea of NOT GUILTY and request trial by jury. I understand the Court will notify me by mail of my trial date. You must advise the court of any changes in address.

Signature	Date	Fine Amount
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