

JUSTICE COURTS, BURLESON COUNTY, TEXAS

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Personal Checks NOT ACCEPTED
Credit Card Payment Available
Contact the appropriate J.P. Office for payment information
co.burleson.tx.us

Do Not Call the JP Office until you have read this form.

Telephone Call Does Not Constitute Appearance

This letter is furnished as a courtesy to you by the Justice Courts of Burleson County, to assist you in processing the charge(s) against you.

- 1. PLEASE NOTE: The Judge cannot discuss the merits of a pending judicial proceeding prior to trial. This means the Judge cannot discuss your citation with you before the trial.
2. If you FAIL TO RESPOND to the charge(s) BY THE APPEARANCE DATE SHOWN ON THE CITATION, an additional charge may be filed against you for Violate Promise To Appear, warrants will be issued for your arrest, and you may be denied renewal of your driver's license.
3. If you wish to enter a plea of GUILTY OR NOLO CONTENDERE, please indicate in the proper space provided. Refer to the fine schedule to determine the total amount of fine(s) and costs acceptable by the Court. (These fines apply only to cases handled prior to court trial or judgment being entered.) RETURN A COPY OF THE CITATION AND THIS LETTER WITH YOUR REMITTANCE TO ASSURE PROPER CREDIT OR FOLLOW INSTRUCTIONS ONLINE.
*** A \$2.00 TRANSACTION FEE SHALL BE ADDED FOR EACH PAYMENT MADE. ***
4. If this is a charge that can be dismissed by a Driving Safety Course and you wish to take the Driving Safety Course, advise the Court by checking #3 on this plea form. (See other side.) You will lose this right if you do not provide this request to take the course on this plea form on or before your appearance date. If you are mailing this request, send it certified return receipt.
5. If you wish to enter a plea of NOT GUILTY and desire a trial, advise the court by checking #4 or #5 on the Plea Form on or before the appearance date. You will be notified by the court when to appear for trial.
6. The court may provide an alternative to the full payment of any fine or costs assessed against you, if you are convicted of an offense and unable to pay the full amount.

Plea Must be Made In Writing or In Person
On or Before Your Appearance Date Printed on Citation
JUVENILES 16 & UNDER MUST HAVE PARENT CONTACT COURT
TO SET AN APPEARANCE WITH THE JUDGE.
Telephone Call Does Not Constitute Appearance

PLEA FORM

(Mail to the Justice Court marked above. Enclose your copy of the Citation with your reply. Enclose a self addressed, stamped envelope if you would like a receipt.)

NAME (Print or type - as it appears on your driver's license) Driver's License Number
Current Mailing Address City/State/Zip Telephone Number
Citation Number Date of Citation E-mail Address

- Check One: (Any and all requests must be submitted in writing.)
1. I hereby enter a plea of GUILTY and waive appearance for trial. Payment in the amount of the fine(s) is enclosed. (Make your remittance payable to the Justice Court indicated above.)
2. I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. Payment in the amount of the fine(s) is enclosed. (Make your remittance payable to the Justice Court indicated above.)
3. I hereby enter a plea of GUILTY or NOLO CONTENDERE and request a Driver Safety Course. (IF ELIGIBLE) See reverse side for instructions.
4. I hereby enter a plea of NOT GUILTY and waive my right to a jury trial and request trial by JUDGE (Bench Trial). I understand the Court will notify me by mail of my trial date. You must advise the court of any changes in address.
5. I hereby enter a plea of NOT GUILTY and request trial by jury. I understand the Court will notify me by mail of my trial date. You must advise the court of any changes in address.

Signature Date Fine Amount