

THE STATE OF TEXAS

REGULAR MEETING

COUNTY OF BURLESON

SEPTEMBER 25, 2023

BE IT REMEMBERED, That a Regular Hearing of Commissioners Court in and for Burleson County, Texas held in the Regular Meeting place of said Court in the County Courthouse in the City of Caldwell, Texas on the 25th day of September, 2023 at 9:00 o'clock A. M. with Judge Keith Schroeder, Commissioners Dwayne Faust, Vincent Svec, David Hildebrand and Robert (Bobby) Urbanosky present and County Clerk-Anna L. Schielack were in attendance when the following business came before Court:

- 1) Judge Keith Schroeder called the meeting to Order with the Pledge to the American and Texas Flags.
- 2) Prayer was given by Reverend Michael Zwernemann.
- 3) Public Forum was from 9:04-9:09 a.m. Diana A. Yarzagaray with Project Snip reported they have spayed and neutered 112 dogs and 138 cats since January 2023. Kagan Baldree with BVCOG spoke that he invites the elected officials to an Active Shooter Course "Led by Threat Suppression" hosted and sponsored by BVRAC, October 9-11, 2023 at the Brazos Center 3232 Briarcrest Drive in Bryan, Texas 77802.
- 4) Department Report: On Sheriff's Report – Chief Rios reported they have 48 in Jail with 42 males and 6 females. The following positions are opened in the Sheriff's Department and Jail - 2 SRO, 2 Enforcement Control, 2 Dispatchers and 5 Jailers. EA reported on the Public Information Act report that they are responded to and were sent copies. She also reported that ballot by mail ballots went out last week.
- 5) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon the following Consent Agenda Items: (See attachment)
 - a. Accept donations of:
 - 1) \$30.00 donation on behalf of BHRC
 - b. Budget Amendments for:
 - 1) County Clerk
 - 2) Non-Departmental Expenses
 - 3) County Court
 - 4) District Court
 - 5) Court Coordinator
 - 6) JP #1
 - 7) JP #2
 - 8) JP #4
 - 9) Compliance Officer
 - 10) County Attorney

- 11) Elections
- 12) County Tax Collector
- 13) Public Facility
- 14) Constable #1
- 15) Constable #4
- 16) Sheriff
- 17) Jail
- 18) Communications
- 19) Environmental Enforcement
- 20) Health Resource Center
- 21) County Extension Agent
- 22) Other Expenditures
- 23) R&B General
- 24) R&B Pct#1
- 25) R&B Pct#4
- 26) 37-Records Mgmt & Preservation
- 27) Farm to Market #2
- 28) R&B Pct#4 Special

c. Approve County Auditor's Certification of grant funds and FY 2023 Special Budgets for \$322,400 Government Capital Finance Purchase Agreement #10360 for RB4 Motor grader
All voted Aye. None vote No. It is so Ordered.

6) Pursuant to Chapter 551 of the Texas Government Code, Section 551.071 which authorizes a governmental body to consult with its attorney in an executive session to seek advice on a matter. No executive session.

7) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon 4-H Proclamation. (See attachment)
All voted Aye. None voted No. It is so Ordered.

8) Motion made by Commissioner Svec and seconded by Commissioner Hildebrand to Approve and Act upon Interlocal Agreement with the City of Caldwell regarding the Caldwell Public Library System allowing library book for inmates GED program. (See attachments)
All voted Aye. None voted No. It is so Ordered.

9) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon a Plat Application for William Tucker on property located on County Road 377. (See attachments)
All voted Aye. None voted No. It is so Ordered.

10) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon a Plat Application for Helen Keese on property located on Sundown Acres, Lot 66. (See attachments)
All voted Aye. None voted No. It is so Ordered.

11) Motion made by Commissioner Faust and seconded by Commissioner Urbanosky to Approve and Act upon a Plat Application for Todd Chmelar on property located on County Road 109. (See attachments)

All voted Aye. None voted No. It is so Ordered

12) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon an Amended Plat Application for CCC&S Family, LLC on property located in the Brazos River Reserve Rural Subdivision. (See attachments)

All voted Aye. None voted No. It is so Ordered.

13) Motion made by Commissioner Svec and seconded by Commissioner Hildebrand to Approve and Act upon presentation of FY2023 Annual Financial Report with Belt Harris Pechacek, LLP. (See attachments)

All voted Aye. None voted No. It is so Ordered.

14) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon distribution of accrued compensatory time for the Sheriff and Jail.

All voted Aye. None voted No. It is so Ordered.

15) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon Resolution for the Federal off-system Bridge Program with no match for CR 244 and CR 310 per Brian DuBois.

All voted Aye. None voted No. It is so Ordered.

16) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon Offer & Acceptance of Bids and Late Bids for Road Materials, Asphalt, Culverts, Fuel & Oil Supplies & Hauling. (See attachments)

All voted Aye. None voted No. It is so Ordered.

17) Motion made by Commissioner Hildebrand and seconded by Commissioner Urbanosky to Approve and Act upon ratifying FY 2024 SAVNS Grant Contract #C-01012 with OAG for \$5,762.25. (See attachments)

All voted Aye. None voted No. It is so Ordered.

18) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon FY 2024 Agreement Renewal with Appriss Insights, LLC for delivery of Statewide Automated Victim Notification Service (SAVNS) funded by a grant from the OAG. (See attachment)

All voted Aye. None voted No. It is so Ordered.

19) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon submitting an application to Texas Division of Emergency Management (TDEM) for HMGP DR-4705 funding.

All voted Aye. None voted No. It is so Ordered.

- 20) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon temporarily paying jailer overtime for the period of 9/23/2023-10/20/2023 due to short staffing.
All voted Aye. None voted No. It is so Ordered.
- 21) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon Public Official Bond for Austin Elmore as Deputy Constable, Pct. 2.
All voted Aye. None voted No. It is so Ordered.
- 22) WORKSHOP to conduct interviews with finalists from RFQ for Development Engineering Services.
- 23) Motion made by Commissioner Svec and seconded by Commissioner Faust to Approve and Act upon negotiation and award of contract(s) for Development Engineering Services to the following: Bleyl Engineering, KTL Engineering, LLC, Rick Tobolka and Walker Partners.
All voted Aye. None voted No. It is so Ordered.
- 24) County Judge's Report-He reported growth in the County for the future.
- 25) Auditor's Report:
a. Quarterly Hotel Occupancy Tax report YTD \$29,530.33 and YTD FY3Q \$10,234.18
- 26) On Commissioner's Report- Dwayne Faust-Precinct 1 reported that the Cardboard bailer is in and Grand Opening is Thursday, September 28, 2023. Bridge work . Thieves have stolen inside a work truck for over \$9,000 in damages.
- 27) Motion made by Commissioner Hildebrand and seconded by Commissioner Urbanosky to Approve and Authorize Payment of Bills. (See attachments)
All voted Aye. None voted No. It is so Ordered.
- 28) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Adjourn the Meeting.
All voted Aye. None voted No. It is so Ordered.

KEITH SCHROEDER-County Judge

DWAYNE FAUST-Commissioner Precinct 1

VINCENT SVEC-Commissioner Precinct 2

DAVID HILDEBRAND-Commissioner Precinct 3

ROBERT (BOBBY) URBANOSKY-Commissioner Precinct 4

ATTEST:

ANNA L. SCHIELACK-County Clerk and
Ex-Officio of the Commissioners' Court
in and for Burleson County, Texas. (09-25-2023 Meeting)