

THE STATE OF TEXAS

REGULAR MEETING

COUNTY OF BURLESON

MAY 13, 2024

BE IT REMEMBERED, That a Regular Hearing of Commissioners Court in and for Burleson County, Texas held in the Regular Meeting place of said Court in the County Courthouse in the City of Caldwell, Texas on the 13th day of May, 2024 at 9:00 o'clock A. M. with Judge Keith Schroeder, Commissioners Dwayne Faust, Vincent Svec, David Hildebrand and Bobby Urbanosky present and County Clerk-Anna L. Schielack were in attendance when the following business came before Court:

- 1) Judge Keith Schroeder called the meeting to Order with the Pledge to the American and Texas Flags.
- 2) Prayer was given by Reverend Skip Stutts.
- 3) On Public Forum-Brandon Williams and Tommy Jerkins spoke on behalf of the Jerusalem Church Cemetery from 9:05 a.m. – 9:14 a.m. that a subdivision had been approved with two amendments including the Cemetery, but they were asking for more time to identify graves of blacks, whites and Spanish people, some being veterans dating back to WWII.
- 4) Department Report: On Sheriff's Report – Chief Rios reported they have 54 in Jail with 48 males and 6 females. Sheriff Department still needs to fill these positions: 2 SRO, 1 dispatch and 1 deputy. Environmental Officer – Jody Tillery reported, he recently had 12 Septic Permits with 2 pending; 9 complaints and they are all compliant; 7 cow calls and 7 trucks illegal Dumping from sand pit off FM 908. Shawn Edwards reported that on June 26, we will be hosting a Mental Health Program. Elections Administrator – Dorothy Oliver reported they had a full manual recount are they were spot on correct. She also reported the low voter turnout: Caldwell ISD voted 615; City of Caldwell voted 414; City of Somerville voted 144 and Somerville ISD voted 244.
- 5) Motion made by Commissioner Hildebrand and seconded by Commissioner Urbanosky to Approve and Act upon the following Consent Agenda Items:
 - a. Adopt April 2024 Minutes
 - b. Budget Amendments for: (See attachments)
 1. Road & Bridge Pct. 1
 2. Road & Bridge Pct. 2
 3. Road & Bridge Pct. 3
 4. Road & Bridge Pct. 4
 5. County Court
 6. Tax Collector
 7. JailAll voted Aye. None vote No. It is so Ordered.
- 6) No Executive Session with legal counsel to discuss county business.

- 7) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon Honorary Proclamation for First Lutheran of Somerville for celebrating 100 years of service. (See attachment)
All voted Aye. None voted No. It is so Ordered.
- 8) Motion made by Commissioner Svec and seconded by Commissioner Faust to Approve and Act upon Proclamation for mental health awareness for the month of May with the Executive director of NAMI Brazos Valley Jerry Winn. (See attachments)
All voted Aye. None voted No. It is so Ordered.
- 9) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon purchase of in car cameras for the Sheriff's Department out of SB 22 pending contract approval from General Counsel.
All voted Aye. None voted No. It is so Ordered.
- 10) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon purchase of radios for the Sheriff's Department out of SB 22 pending contract approval from General Counsel.
All voted Aye. None voted No. It is so Ordered.
- 11) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon the purchase of one vehicle for the Sheriff's Department out of SB 22 pending contract approval from General Counsel.
All voted Aye. None voted No. It is so Ordered.
- 12) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act Beaux Breaux Fireworks request to sell fireworks for Memorial Day from May 22 – May 27. All voted Aye. None voted No. It is so Ordered. (See attachment)
- 13) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon unclaimed Property Capital Credits for Counties. (See attachment)
All voted Aye. None voted No. It is so Ordered.
- 14) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Postpone Action upon proposed unnamed private roads from County Rd 308A: Woodland Trail and Autumn Oak Court.
All voted Aye. None voted No. It is so Ordered.
- 15) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon FY2025 Budget Policy and Calendar. (See attachments)
All voted Aye. None voted No. It is so Ordered.
- 16) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon Deanville Water Supply Corp proposed 6 water lines on CR 115. (See attachments)
All voted Aye. None voted No. It is so Ordered.

17) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Hotel/Motel Funding Application from the Burleson County Kolache Bake Show for \$250. (See attachments)

All voted Aye. None voted No. It is so Ordered.

18) Motion made by Commissioner Faust and seconded by Commissioner Svec to Approve and Act upon Proclamation for Soil & Water Stewardship Week April 28 – May 4, 2024. (See attachment)

All voted Aye. None voted No. It is so Ordered. (See attachment)

19) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon modifications to Pro Vision contract approved by Commissioner's Court on April 22, 2024.

All voted Aye. None voted No. It is so Ordered.

20) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon conducting a countywide household-only tire collection event to begin in May.

All voted Aye. None voted No. It is so Ordered.

21) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Proclamation of April as Fair Housing Month. (See attachment)

All voted Aye. None voted No. It is so Ordered.

22) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon reappointing Stephanie Smith (County Treasurer) as Civil Rights Officer. (See attachment)

All voted Aye. None voted No. It is so Ordered.

23) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon appointing Stephanie Smith (County Treasurer) as Section 3 Coordinator and Approving Section 3 Policy. (See attachments)

All voted Aye. None voted No. It is so Ordered.

24) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon Duane Strange as ADA/504 Compliance Coordinator. (See attachment)

All voted Aye. None voted No. It is so Ordered.

25) Motion made by Commissioner Svec and seconded by Commissioner Faust to Approve and Act upon Appointing Aron Miller of Public Management, Inc. (PMI) as Labor Standard Officer and Elizabeth Mancina a of PMI as the Alternate Labor Standards Officer Pertaining to the Community Development Block Grant – Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Programs Flood and Drainage improvements to Chestnut Drive and Mallard Road. (See attachments)

All voted Aye. None voted No. It is so Ordered.

26) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon Resolution designating the County Judge and the County Auditor as Authorized Signatories for Contractual Documents and Documents Requesting Funds Pertaining to the Community Development Block Grant – Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Program’s Flood and Drainage improvements to Chestnut Drive and Mallard Road. (See attachments)

All voted Aye. None voted no. It is so Ordered.

27) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Resolution adopting updated Financial Polies and Procedures. (See attachments)

All voted Aye. None vote no. It is so Ordered.

28) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Resolution adopting updated Procurement Policies and Procedures Applicable to all Procurements made with Federal Funds. (See attachments)

All voted Aye. None voted No. It is so Ordered.

29) County Judge’s Report: Extension Office remodeling in newly purchase building is going well.

30) County Auditors-Working with outside auditors.

31) No Commissioner’s Report- Pct. 1 – Faust reported the cardboard trailers are being built with Kawasaki. Svec thanked the Commissioners for the flowers and prayers for daughter’s funeral and Pct. 2 is cleaning up trees and shredding. Pct.3 - Hildebrand is cleaning up trees and shredding, Pct. 4- Urbanosky is cleaning up trees, shredding and seal coating roads.

32) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Authorize Payment of Bills. (See attachments)

All voted Aye. None voted No. It is so Ordered.

33) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Adjourn the Meeting.

All voted Aye. None voted No. It is so Ordered.

KEITH SCHROEDER-County Judge

DWAYNE FAUST-Commissioner Precinct 1

VINCENT SVEC-Commissioner Precinct 2

DAVID HILDEBRAND-Commissioner Precinct 3

ROBERT "BOBBY" URBANOSKY-Commissioner Precinct 4

ATTEST:

ANNA L. SCHIELACK-County Clerk and
Ex-Officio of the Commissioners' Court
in and for Burleson County, Texas. (5-13-2024 Meeting)