

# BURLESON COUNTY CLERK'S FEES

## FILING & RECORDING FEES

**FILING FEE:** \$ 26 for the first page (This includes the Records Management Preservation, Courthouse Security, and Archive Fees.)  
\$ 4 for each additional page

**INDEXING FEE:** After five (5) names (including grantors and grantees), there is a (\$0.25) fee for each name thereafter.

The notary seal must have their name and expiration date in the seal. Any type of Conveyance must include the Grantee's address or a \$25.00 penalty fee will have to be charged. If the regular recording fee is in excess of \$25.00 then the recording fee will be doubled if this requirement is not met.

You must have a complete legal acknowledgment: (It must have the words "were or was acknowledged" or it is not considered a full legal acknowledgment.) Note: We record original instruments only or for example: Certified copies of the original, such as Probate Proceedings.

**WE DO NOT ACCEPT OUT OF STATE CHECKS.**  
**WE DO NOT ACCEPT FAXED COPIES FOR FILING.**

### MISCELLANEOUS

**PROBATE:**

- \$360.00 - Letters of Testamentary, Administration & Guardianship plus additional fees: to include Sheriff/Constable Probate (\$50.00), Issue citation (\$8.00), Judge Signature (\$2.00) & Letters (\$4.00) for a total of \$424.00.
- \$360.00 - Muniment of Title plus additional fees: Issue Citation (\$8.00), Sheriff/Constable Probate (\$50.00), Judge Signature (\$2.00) for a total of \$420.00 + certified copies for an additional fee.
- \$360.00 - Dependent/Independent Heirship Proceeding Administration plus additional fees: Issue Citation (\$8.00), Sheriff/Constable Probate (\$50.00), Judge Signatures (\$4.00), letters (\$4.00) for a total of \$426.00.
- \$360.00 - Small Estates
- \$95.00 - Contest a Will
- \$11.00 - Safekeeping of a Will
- \$50.00 - Each additional Citation Served (Sheriff/Constable Probate)
- \$2.00 - Letters of Testamentary, Administration & Guardianship
- \$8.00 - Issue Citation
- \$10.00 - Claim(s) Against Estate
- \$1.00 - Copy per each page
- \$5.00 - Certification per Document \*
- \$2.00 - Judge Signature

**\*\*NOTE:** After 120 days of initial filing, any Inventory or Order will cost additional \$25.00 per filing plus \$2.00 for the Judges signature for a total of \$27.00.

**CIVIL:**

- \$350.00 - Suit for Occupational Driver's License (Proof of Insurance Required)
- \$350.00 - Suit on Debt
- \$350.00 - Driver's License Suspension Appeal (ALR)
- \$350.00 - Non-Disclosure
- \$200.00 - Per Writ
- \$75.00 - Citation, Summons, or Subpoenas
- \$40.00 - Jury Fee

**ASSUME NAME CERTIFICATE:** \$30.00

**PLATS:** \$81.00      **BEER LICENSE:** \$5.00      **Certificate Fee:** \$5.00      **Protest Fee:** \$25.00

**BRANDS:** \$26.00 (Initial Registration & Re-Registration), + \$5.00 Extra Each Location

**MARRIAGE LICENSE:** \$82.00      **CASH:** without Certificate and (\$22.00 with Certificate)

**INFORMAL MARRIAGE LICENSE:** \$47.00

**COPIES:** \$ 1.00 per page      **NOTICE OF FORECLOSURE POSTING:** \$ 2.00

**CERTIFIED COPIES:** \$ 5.00 Per Certification \*, + \$1.00 per page

### FEES FOR THE FOLLOWING CERTIFIED COPIES ARE AS FOLLOWS:

1. Marriage License.....\$10.00
2. School Census Record.....\$10.00
3. Death Certificate (1<sup>st</sup> Copy) .....\$21.00 (\$4.00 for Each Additional Copy)
4. Birth Certificate .....\$23.00
5. Verification of Birth/Death Facts.....\$21.00

**\*\* PLEASE NOTE:** We may only certify what is on record in our office, and we have to certify the complete instrument, not just one or two pages of the instrument.

INSTRUMENTS RECORDED IN THE REAL PROPERTY OR OFFICAL PUBLIC RECORDS OF THE COUNTY & EXECUTED AFTER JANUARY 1, 2004 - ARE NOT REQUIRED TO CONTAIN A SOCIAL SECURITY NUMBER OR DRIVER'S LICENSE NUMBER & ARE PUBLIC RECORDS AVAILABLE FOR REVIEW BY THE PUBLIC. (Chapter 11, Section 11.008, Property Code)

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